



CYNTHIA A. HARDING, M.P.H.
Interim Director

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September 16, 2014

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.
Interim Director

SUBJECT: NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO ACCEPT
STANDARD AGREEMENT NUMBER 14-10514 FROM THE CALIFORNIA
DEPARTMENT OF PUBLIC HEALTH FOR PANDEMIC INFLUENZA
PREPAREDNESS

This is to notify you that I am exercising the delegated authority approved by your Board on June 6, 2012 to accept and execute the Standard Agreement (SA) from the California Department of Public Health (CDPH) for pandemic influenza preparedness for annual terms beginning July 1, 2012 through June 30, 2017, at amounts to be determined by CDPH, estimated not to exceed \$500,000 per annual grant term, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office (CEO).

Under this authority, I will accept and execute CDPH SA Number 14-10514, in the amount of \$1,186,803, for the period July 1, 2014 through June 30, 2017 (\$395,601 per annual grant term). This SA is for the remaining three years of the grant cycle instead of the standard annual term; however, amendments and invoices are to be executed for each annual grant term. These State General Fund Pandemic Influenza funds support the Department of Public Health's (DPH) emergency preparedness and response efforts in the event of global disease outbreak and/or during flu season. The management of these funds has been transferred from DPH's Emergency Preparedness and Response Program (EPRP) to the Acute Communicable Disease Control Program (ACDC) due to reassignment of the Pandemic Flu Coordinator from EPRP to ACDC.

Of the total award of \$395,601 for the period July 1, 2014 through June 30, 2015, CDPH will retain \$117,000 to continue to support the functionality of the California Health Alert Network (CAHAN), and the services it provides for the County. CAHAN is a State-wide electronic system used for health alert messaging. The services provided for the County include CAHAN user licensing, system upgrades, training and training materials, and technical support. The remaining funds of \$278,601 will be used to support the salary and benefits of the Pandemic Flu Coordinator, maintenance of an online toolkit and training program for schools and communities, procurement of supplies for three Mass Vaccination Point of Dispensing exercises, and the provision of training and exercising of public health emergency volunteers.

County Counsel has reviewed and approved the SA as to use and advised that I inform your Board that the general terms and conditions that are incorporated into the SA include a provision requiring the County to indemnify, defend, and hold harmless the CDPH for all claims and losses related to the Agreement. This is a standard requirement from the State and cannot be waived. I have been advised by CEO Risk Management and County Counsel of the risks associated with this provision. However, I believe these risks to be acceptable in light of the need for the services and the resulting benefit to public health.

County Counsel has reviewed and approved this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH:st
#03077

c: Chief Executive Officer
Acting County Counsel
Executive Officer, Board of Supervisors